



TECHNICAL UNIVERSITY OF MOMBASA

Accommodation Department

NOTICE

Ref : **Tum/Acc/Adm/31**
From : Head of Accommodation- Main Campus
To : All students
Through : Dean of Students
Date : 01st August 2023
SUBJECT : **ROOM RESERVATION AND ONLINE BOOKING FOR**
THE SEMESTER BEGINNING IN SEPTEMBER 2023

Please take note that, the above exercise will proceed as follows:

Group	Room reservation online booking Date
Continuing Students	09 th – 10 th August 2023
New students reporting in September 2023	From 21 st August 2023

NB: kindly find attached room reservation procedures for your guideline.

Thank you,

Caroline Ougo



TUM is ISO 9001:2015 Certified



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Ref : **Tum/Acc/Adm/31**
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TO : All New Students
Date : 01st August 2023
SUBJECT : **PROCEDURES FOR ROOM RESRVATION AND**
ONLINE BOOKINGS

- Step 1. Open the Technical University of Mombasa website using the link <https://www.tum.ac.ke>
- Step 2. Click **Portals** -> **Students portal** -> **E-registrar portal**
- Step 3. Enter your login credentials and click **Sign in**.
- Step 4. Click **Hostel & Catering** then **Bed Booking**
- Step 5. Click **Reserve** button at the right part of the screen to open reservation form
- Step 6. Select **Hostel, Room** and **Bed**.
- Step 7. Click “**Save**” button to finish.

Thank you,



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