



TECHNICAL UNIVERSITY OF MOMBASA

Accommodation Department

NOTICE

Ref : Tum/Acc/Adm/31
From : Head of Accommodation
Through : Dean of Students
To : All New Students
Date : 25th July 2022



SUBJECT : ROOM RESERVATION AND ONLINE

**BOOKING FOR NEW STUDENTS REPORTING
IN SEPTEMBER 2022**

This is to inform All New Students that online room reservation will commence **from 03rd August 2022**. Students who wish to be accommodated in our hostels are required to follow the attached procedures to secure a bed.

Kindly use the account numbers indicated in your calling letter to deposit the accommodation fee after you have successfully booked.

Thank you,

Caroline Ougo

Cc Deputy Vice Chancellor – ARE

Registrar – AA

Director - ICTS



TUM is ISO 9001:2015 Certified



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SUBJECT : **PROCEDURES FOR ROOM RESRVATION AND
ONLINE BOOKINGS**

- Step 1. Open the Technical University of Mombasa website using the link <https://www.tum.ac.ke>
- Step 2. Click **Portals** -> **Students portal** -> **E-registrar portal**
- Step 3. Enter your login credentials and click **Sign in**.
- Step 4. Click **Hostel & Catering** then **Bed Booking**
- Step 5. Click **Reserve** button at the right part of the screen to open reservation form
- Step 6. Select **Hostel, Room** and **Bed**.
- Step 7. Click "**Save**" button to finish.

Thank you,



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