



# TECHNICAL UNIVERSITY OF MOMBASA

## CAREER TALK



**25th  
Nov.  
2021**

Venue: **FET 316** (Marine/ Engineering Block)

Time: 11:00am to 4:00pm



## CV Writing and Interview Skills Workshop

Session I: CV Writing	Session II: Interview Tips
<ul style="list-style-type: none"> <li>a) Understand what makes a good CV</li> <li>b) Ensure your CV is accurate in content, spelling and grammar</li> <li>c) Decide on the appropriate format for your CV</li> <li>d) Write an effective, but concise CV</li> </ul>	<ul style="list-style-type: none"> <li>a) Prepare and plan for an interview</li> <li>b) Speak with confidence and project a positive impression</li> <li>c) Talk about qualifications, skills and work experience</li> <li>d) Deal with questions and expand on answers</li> <li>e) Plan and ask questions during the interview</li> </ul>



**Facilitated by: Institute of Human resource Management- Coast & Eastern Branch**

**Target Groups: Finalist classes (4th and 5th Year Degree students)**

**Organised by: Directorate of TUM TVET Institute**

**EXPLORE  
CONNECT &  
GET INSPIRED**

