

	TECHNICAL UNIVERSITY OF MOMBASA		
	Document: Form		Ref No.: TUM/Form/SGS/003
	Title: PROGRESS REPORT		
	Department: SCHOOL OF GRADUATE STUDIES		
	Issue No. 1	Revision No. 0	Date: 5th April 2018

PART 1: To be completed by the student and forwarded through the supervisors

- i) Postgraduate students are required to consult their supervisors at least once a month and to submit a report every four (4) months.
- ii) **An advance copy of PART 1 should be sent by the student to the office of the Director, School of Graduate Studies**
- iii) **Each postgraduate student’s supervisor is required to complete a separate form for each student**

Student’s Name: Registration No.:

Year of Admission: Faculty/School: Department:

Title of the Thesis/Project:

Objectives of the Study:

* This report is the1st, 2nd, 3rd, 4th, 5th etc) and covers the period between:.....

Summary of work completed (Attach summary of the work not exceeding three (3) double spaced typed pages of font size 12 Times New Roman or equivalent)

Proportion of original work plan completed (Please attach the original work plan).

Constraints/Problems/Advantages/Benefits (if any) and Suggestions

Work Plan for the next four (4) months (attach the work plan)



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.....
Date: Signed:

*** Report to be forwarded to Director, School of Graduate Studies by the Dean/Director of School/Institute**

PART II: To be completed by Supervisor(s) and Chairperson of Department

Part A: To be completed by Supervisors

1st Supervisor's Comments

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Name:.....Signature.....Date:.....

2nd Supervisor's Comments

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Name:.....Signature.....Date:.....

3rd Supervisor's Comments

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Name:.....Signature.....Date:.....

Part B: To be completed by Chairperson of the Department

Name of Department:

Comments:
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Name:.....Signature.....Date:.....

PART III: Comments by Dean/Director of School/Institute

Name of Faculty/School:

Comments:
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Name:.....Signature.....Date:.....

NOTE:

- 1. The regulations require that where progress of a given candidate is unsatisfactory as to result in being de-registered, such a candidate shall be given a written warning by the Dean/Director of the Faculty/School/Institute to the effect that unless he/she shows signs of improvements within 3 months he/she shall be de-registered.*
- 2. After two consecutive negative reports the Dean/Director is required to recommend de-registration of the candidate to the Senate, through the Director, School of Graduate Studies.*

